

MINUTES OF NINETH MEETING OF THE BoG  
GOVERNMENT ENGINEERING COLLEGE, PAINAVU, IDUKKI.

(SELECTED UNDER SUB-COMPONENT 1.1 OF TEQIP PHASE – II)

**Date: 17-02-2014    Venue: GEC, Idukki    Time: 09.30 hours**

**Members Present**

1. Prof. A. Veeraragavan, IIT Madras, Chennai, Chairman
2. Dr. J. Letha, Director of Technical Education
3. Prof. K. P. P. Pillai, AICTE Nominee
4. Prof. Abraham T Mathew, NIT Calicut, Government Nominee
5. Mr. M. Sherif, Additional Secretary, Higher Education
6. Dr. Ashalatha Thampuran, Mentor
7. Dr. J. David, Principal
8. Dr. C. Sathish Kumar, Faculty Representative
9. Sri. Sumesh Divakaran, Faculty Representative

Dr. A. Veeraragavan, Chairman, Board of Governors presided over the meeting. At the onset the Chairman welcomed the members. He expressed concern about the frequent strikes in the College and the disruption to the conduct of the classes.

Thereafter the items as per the agenda note were taken for discussion and approval.

**Part A**

**Procedural**

**Item No.A1: Confirmation of minutes of 8<sup>th</sup> Meeting of BoG held on 01-11-2013.**

Minutes of the 8<sup>th</sup> BoG meeting held on 01-11-2013 was read and confirmed.

**Item No.A2: Report on the action taken/action pending on the pertinent decisions in the Minutes of the 8<sup>th</sup> Meeting of the Board of Governors held on 01-11-2013 at Trivandrum.**

The Principal reported the action taken on pertinent decisions in the minutes of 8<sup>th</sup> meeting of the Board of Governors held on 01-11-2013.

**BoG made following suggestions:**

1. Distribute research seed money to as many faculty members as possible.
2. Invite faculty experts from IIT/IISc/NITs to deliver lectures on research methodology.
3. Furnish details regarding the FSD programmes organized/attended by each faculty as in table below.

Sl. No.	Faculty	No of programmes attended/No.of Days				Number of programmes organized with brief description	Remedial Classes Engaged in Hours	Other Responsibilities	Is in position/ transferred
		Subject area		Management Capacity	Pedagogy				
		IIT/IISc	others						
1									
2									

4. Furnish details regarding courses attended by each technical/administrative staff.
5. Instructed to identify speakers for plenary sessions in the National conference and to reserve rooms for their comfortable stay.
6. Utilize the services of M. Tech students claiming non GATE stipend, for remedial classes.
7. Conduct GATE classes with the support from PG students.
8. Work out an action plan to run Ladies hostel.
9. Keep materials of FSD programmes attended by faculty in the college library.
10. Publication of Faculty resulting from student projects shall be listed separately.

## Part B

### **Discussion, consideration and Ratification**

#### **Item No.B1: Consideration of the various procurement packages cancelled till date.**

The BoG discussed the cases in detail and approved the cancellations as per the details given in **Appendix B1**.

#### **Item No. B2: Consideration of newly created procurement packages**

The BoG discussed the proposals in detail and the list as approved by the BoG is given in **Appendix B2**.

#### **Item No. B3: Ratification of the various in house training programs for the faculty, technical staff and administrative staff.**

The BoG ratified the in house training programs for the staff as per the **Appendix B3**.

#### **Item No. B4: Ratification of the various in house training programs for the students.**

The BoG ratified the in house training programs for the students as per the **Appendix B4**.

#### **Item No. B5: Ratification of the various training program attended by faculty, technical and administrative staff outside the institution.**

The BoG ratified the training programs attended by faculty, technical and administrative staff outside the institution as per the **Appendix B5**.

#### **Item No. B6: Ratification of the List of PG students for Non GATE stipend from TEQIP.**

The BoG ratified the list given in the **Appendix B6**.

#### **Item No. B7: Ratification of purchase of consumables and minor items for the TEQIP office.**

The BoG ratified the purchase of consumables and minor items for the TEQIP office as in **Appendix B7**.

## Part C

### Reports

#### **Item No. C1: The status of fund position as on 31-01-2014.**

Principal explained the status of fund position as on 31-01-2014, and also presented category wise expenditure as presented in Report C1.

#### **Item No. C2: The status of faculty position as on 10-02-2014**

Principal presented the status of faculty position as on 10-02-2014. BoG reiterated its deep concern on shortage of senior faculty members.

#### **Item No. C3: Status of the construction projects as on 10-02-2014.**

The BoG suggested to speed up the construction works, so as to open the academic blocks and hostel blocks at the earliest, before the commencement of next academic year.

#### **Item No. C4: Status of GECIAN National conference.**

The Principal reported the status of GECIAN National Conference and suggested to identify speakers for plenary sessions and to finalize the venue.

#### **Item No. C5: Transfer and Posting for TEQIP after 8<sup>th</sup> BOG meeting.**

Principal briefed about the transfer and postings of key positions made after 8<sup>th</sup> BOG meeting. The proposal was ratified by the BoG.

#### **Item No. C6: MoU with KELTRON**

**Principal** presented the details about the MoU signed with KELTRON . The BoG suggested to start joint projects leading to joint publications/patent.

#### **Item No. C7: Status of the new PG/UG programs as on 10-02-2014**

Principal presented the status of PG programmes and explained the difficulty due to lack of senior faculty and space.

### **Item No. C8: Accreditation status of the UG programs**

Prof. A K Amby presented the current status of accreditation process of the institution. Members suggested that the preparation for the Accreditation process should be intensified.

### **Item No. C9: Report on remedial classes.**

Principal presented the report. The BoG suggested to start the remedial classes from the beginning of the semester.

### **Item No. C10: Result Analyses**

BoG appreciated the result analysis presented. It should be specific with outcomes mentioned clearly.

### **Item No. C11: Major Challenges Faced**

Principal presented a report on the major challenges faced by the college, followed by the requirement of additional faculty for new UG and PG courses and staff for library, office(including Dean's office), laboratories and new hostels. He also presented an action plan to improve the infrastructural facilities. The BoG appreciated the efforts and suggested to prepare the action plan on priority.

The BoG placed following recommendations to the government.

1. Create additional posts of faculty for new UG and PG courses.
2. Create posts for additional staff required for library, office, laboratories and new hostels.
3. Set up infrastructural facility with following priority.
  - 1 Pathway for connecting proposed buildings
  - 2 Water source protection, Storage and distribution Facility
  - 3 Construction of second floor over academic block I
  - 4 Construction of second floor over ladies hostel II
  - 5 Construction of open step connection between Administrative and academic blocks
  - 6 Construction of Men's hostels I
  - 7 Construction of Men's hostel II

8	Construction of Guest House
9	Construction of Mechanical Lab/Workshop Block
10	Construction of Academic Block III(for Mechanical Engineering)
11	Construction of Principal's quarters
12	Construction of Professors Quarters (10 Units)
13	Construction of Auditorium
14	Construction of indoor stadium with student amenity center
15	Construction of Football ground/ Open air theatre.
16	Furniture for Ladies Hostel
17	Furniture for PG men's Hostel
18	Furniture for staff quarters/staff hostel
19	Furniture for Mechanical class room
20	Internal road connecting new facilities

#### **Other items with the permission of the Chair (Appendix D1)**

1. The BoG approved the anticipated expenditure for GECIAN National conference as per the estimate presented.
2. Approved the applications for funding under International Travel Support Scheme (ITSS) from Sri. Shenil P. S, Dr. V. Suresh Babu and Sri. R. Sivakumar.
3. Ratified the decision to meet the travel expense of Mr. Premkumar M P, Computer Programmer, Dept. of CSE, to attend QEEE meeting (by flight) in excess of eligible amount (as per TEQIP norms ) from PTA fund.
4. Approved the proposal to recoup the amount credited in Corpus fund, violating procedure, to the TEQIP main account.
5. Ratified the transfer and postings made after the 8<sup>th</sup> BoG meeting.
6. Proposed to place the request of Sri. Gireesan A K, Trade Instructor, Mechanical Engineering to sanction TA/DA amount in excess of eligible rate (As per TEQIP Norms), in PTA.